



Downtown Workforce Bus Pass Program

Beginning summer 2010

Summary

To promote alternatives to driving alone and to address the issue of limited parking in downtown Medford, HMA and RVTD are collaborating with downtown employers and business owners to provide bus passes free of charge to downtown workers. The program is part of a Transportation Management Association partnership operated by the two partners with funding from a one-time federal grant.

Eligibility

Managers and business owners can request bus passes for themselves, their employees, and their volunteers who meet the following criteria. Recipients must:

- work or volunteer within the boundaries of the Heart of Medford Association (see map below). The place of business need not be a current member of HMA.
- be scheduled to work or volunteer downtown a minimum of two days a week.
- be employees, business owners, or regular volunteers.

Program operation

Each eligible employee may receive one complimentary 20-ride punch card (\$40 value), valid for 20 trips anywhere RVTD's buses operate. Managers or designated representatives can pick up passes for all employees and volunteers of a single organization at the Chamber of Commerce (101 E. 8th St., Mon-Fri 9-5). Please have employees complete and sign the form on the reverse of this page. A manager's signature is also required; business owners may validate their own forms.

Each organization may request passes once during each calendar month, as long as funding is available.

Heart of Medford Association boundary map



Created using Google Maps

HMA boundaries

- Bear Creek on the East
- 10th Street on the South
- Newtown Street to 4th and Fir Street on the West
- Jackson Street on the North

Request bus passes using the form on the reverse →

Questions: Richard Barney, HMA
heartofmedford@gmail.com

Nathan Broom, RVTD
541-608-2411



Bus pass request form

Downtown Workforce Bus Pass Program

Please read details of the program on the reverse. Complete this form and visit the Chamber of Commerce at 101 East 8th Street, Monday – Friday, 9:00 – 5:00, to receive complimentary 20-ride bus passes for all eligible employees and volunteers at your organization.

Business name _____

Address _____

Month _____ (one form per employer per month)

Name of employee or volunteer requesting pass	Signature I agree not to sell the pass I receive	New rider? Y/N	# of days per week worked downtown (at least 2)
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____
4. _____	_____	_____	_____
5. _____	_____	_____	_____
6. _____	_____	_____	_____
7. _____	_____	_____	_____
8. _____	_____	_____	_____
9. _____	_____	_____	_____
10. _____	_____	_____	_____
11. _____	_____	_____	_____
12. _____	_____	_____	_____

Manager verification

Manager's name _____ Phone no. _____

Signature _____ Date _____

of passes requested _____ (must match number of names above)

Questions: Richard Barney, HMA
heartofmedford@gmail.com

Nathan Broom, RVTD
541-608-2411