



APRIL 10-11, 2010  
SATURDAY 10 AM - 7PM  
SUNDAY 10 AM - 5 PM  
HAWTHORNE PARK,  
MEDFORD

## FOOD VENDORS - Rules and Regulations

PLEASE READ CAREFULLY

The Heart of Medford Association reserves the right to reject any products that are deemed inappropriate. Products for sale must remain within the confines of your space. Please note that 'dogs/pets' are discouraged at this event.

**LOAD-IN - SET UP** - Friday, April 9, 2010 - beginning at 10 AM

Copies of all required permits, proof of valid liability insurance with HMA named as an *Additional Insured*, etc. must be presented at load-in or you will not be allowed to set up and will lose your rental fee.

**LOAD-OUT** - **Will begin no earlier than 5:00 PM on Sunday**; any vendors attempting to load-out early will not be asked back to the Pear Blossom Spring Fair. This is due to public injury possibilities.

All the load-in, load-out specific instructions will be mailed in your Vendor Packet on 2/26/10 regarding specific load-in/set up and load-out procedures.

### **MANDATORY:**

- Wheeled carts only on pavement as assigned, do not drive on grass;
- Call Jackson County Health Department (541-774-8206) for permit if cooking food on site
- A copy of permit, liability insurance and food handler cards are REQUIRED before set-up...this will be checked;
- Only one (1) 50 amp power source will be provided; contact Valley Electrical Contractors, Rick Wenzel, 541/773-1405 if you require more power and this will be at your expense with Valley Electrical;
- YOU MUST PROVIDE YOU OWN ELECTRICAL CORDS;
- Grease disposal in designated containers only (DO NOT USE PORTA-POTTIES);





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- Total length of cart/trailer \_\_\_\_\_ (including tongue, space needed to open doors, tables, equipment, etc.) **Please include diagram with ACCURATE measurements;**
- ONLY APPLIANCES LISTED WILL BE ALLOWED;
- NO FREEZERS are allowed. Dry ice should be used if needed for cold storage.
- Please dispose of trash properly. Numerous options will be available from recycling to dumpsters. Your cooperation is so appreciated that we will refund your \$10 deposit (on the spot) if your space is clean when you leave.
- Your booth fee permits you to sell ONLY within the confines of your booth space. There will be NO street vending.
- YOU ARE RESPONSIBLE FOR YOUR OWN BOOTH AND SUPPLIES.

If you have any questions, please contact Toni McMillian-Arnspiger, Vendor Coordinator - 541/821-1162